



SHREE SAGGURU VAMANBABA MAHARAJ SHIKSHAN PRASAPAK MANDAL'S
EKNATH B. MADHAVI SENIOR COLLEGE
OF ARTS, COMMERCE AND SCIENCE.

(Affiliated to University of Mumbai)

Ayre Road, Dombivli (East) 421 201, Dist. Thane. Ph. No. : 0251 - 2431 606

Date: 13/06/2019

Office Order

As per the regulations "Internal Complaint Committee" has been constituted for the AY 2019-20. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

Sr. No.	Name of Member	Designation	Mobile No.	Email.Id	Sign
1.	Mr.O.N. Nair	Chairman	9930875373	Omanakuttan307@gmail.com	
2	MS. Suvarna kisan Suryawanshi	Member	8692874204	girija.suvarna@gmail.com	
3	Mrs. Poonam sonar	Member	7020017588	Poonamsonar 777@gmail.com	
4	Ms. Neetu Methwani	Member	9096338313	aamethwani@gmail.com	
5	Ms. Vrushali Shelar	Member	9167091285	pinkybpalekar@gmail.com	
6	Ms. Shrutika Shashikant Katre	Student Member	9819213790	SHRUTIKAKATRE1999@gmail.com	
7	Ms. Pooja Pundlik Chavan	Student Member	9920744182	CHAVANPOOJA826855@gmail.com	
8	Ms. Prachi Babu Lad	Student Member	9892667605	PRACHILAD370@gmail.com	
9	Mrs. Shreya Bhanap	Non-Government Organization Member	9869611810	dombivlivk@gmail.Com	

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

PRINCIPAL
Dr. Omanakuttan N. Nair
I/c Principal
Eknath B. Madhavi Senior College
of Arts, Commerce and Science
Ayre Road, Dombivli (East)

CC:-

1. All the concerned
2. Office Copy



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NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2019-20

The meeting of Internal Complaint Committee of Friday, 14/06/2019 at 11.30 am in the Conference Hall, Eknath B. Madhavi Senior College of Arts, Commerce and Science, Dombivli.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1.	Mr. O.N. Nair	Chairman	
2	MS. Suvarna kisan Suryawanshi	Member	
3	Mrs. Poonam sonar	Member	
4	Ms. Neetu Methwani	Member	
5	Ms. Vrushali Shelar	Member	
6	Ms. Shrutika Shashikant Katre	Student Member	
7	Ms. Pooja Pundlik Chavan	Student Member	
8	Ms. Prachi Babu Lad	Student Member	
9	Mrs. Shreya Bhanap	Non Government Organization	

Agenda of the Meetings:

1. Suggestion given by honorable guests forwarded to higher authority for the implementation.
2. Making students aware of ICC and their role during COVID situation.
3. Any social issues apart from the institute raised by the students can be resolved with the help of local authorities.




Chairman



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Members Present:-

1.	Mr.O.N. Nair	Chairman	Present
2	MS. Suvarna kisan Suryawanshi	Member	Present
3	Mrs. Poonam sonar	Member	Present
4	Ms. Neetu Methwani	Member	Present
5	Ms. Vrushali Shelar	Member	Present
6	Ms. Shrutika Shashikant Katre	Student Member	Present
7	Ms. Pooja Pundlik Chavan	Student Member	Present
8	Ms. Prachi Babu Lad	Student Member	Present
9.	Mrs. Shreya Bhanap	Non-Government Organization	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.





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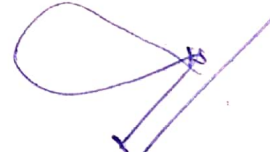
Ayre Road, Dombivli (East) 421 201, Dist. Thane. Ph. No. : 0251 - 2431 606

Minutes of the Meeting:-

Agenda Item no. 1. A thorough discussion was made, the review is taken from the honorable guests, and some suggestion was given, which is forwarded to the higher authority for the implementation with immediate effect.

Agenda Item no. 2. A thorough discussion was made, and it was decided to make our students aware of the Internal Complaint Committee (ICC), their role in COVID situation.

Agenda Item no. 3. A thorough discussion was made, and the conclusion was given that if there will be any issue raised by our students outside the institute campus, help will be taken from the local authorities to resolve the issue as soon as possible.


Chairman

