



SHREE SADGURU VAMANBADA MAHARAJ SHIKSHAN PRASAPAK MANDAL'S
**EKNATH B. MADHAVI SENIOR COLLEGE
OF ARTS, COMMERCE AND SCIENCE.**

(Affiliated to University of Mumbai)

Ayre Road, Dombivli (East) 421 201, Dist. Thane. Ph. No. : 0251 - 2431 606

Date: 25/06/2021

Office Order

As per the Guidelines of NAAC "Internal Quality Assurance Cell (IQAC)" has been constituted for the Academic Year 2021-22 in order to functionalize the Quality Enhancement initiatives.

Sr. No.	Members	Designation	Mobile No.	Email.Id	Sign
1	Prof. Sonali Sathe	Chairman	9820183230	Sonali.sathe99@gmail.com	
2	Prof. Samata Mane	Member	9769932944	Samtamane1@gmail.com	
3	Prof. Suvarna Suryawanshi	Member	8692874204	Girija.suvarna@gmail.com	
4	Prof. Grisha Ghanshani	Member	7743969703	Grisha290682@gmail.com	
5	Prof. Sunita Chaudhary	Member	8149074062	Sunitachaudhary397@gmail.com	
6	Prof. Vikas Mahajan	Member	8850356622	Vikasmahajan777@gmail.com	
7	Prof. Neetu Methwani	Member	9096338313	nrmethwani@gmail.com	

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

CC:-

1.All the concerned

2.Office Copy

PRINCIPAL
Dr. Omapakuttan N. Nair
I/c Principal
Eknath B. Madhavi Senior College
of Arts, Commerce and Science
Ayre Road, Dombivli (East)



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NOTICE FOR IQAC COMMITTEE MEETING FOR A.Y. 2021-22

The meeting of IQAC Committee of Saturday, 26/06/2021 at 11.30 am in the Conference Hall, Eknath Madhavi Senior College of Arts, Commerce and Science, Dombivli.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1.	Prof. Sonali Sathe	Chairman	
2	Prof. Samata Mane	Member	
3	Prof. Suvarna Suryawanshi	Member	
4	Prof. Grisha Ghanshani	Member	
5	Prof. Sunita Chaudhary	Member	
6	Prof. Vikas Mahajan	Member	
7	Prof. Neetu Methwani	Member	



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Sr.No.	Resolution in the Meeting
1.	Confirmation and Review of Minutes of IQAC meeting held
2.	Academic Planning for the next Academic Year 2021-22.
3.	Monitoring of lectures, Practical's and Syllabus completion status.
4.	Any other Issue to discuss with the permission of the chair.

Chairman- IQAC Coordinator



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Minutes of Meeting

The committee chairman occupied the chair and welcomed the members for the IQAC Meeting. The following business was transacted in the meeting: -

Members Present:-

Sr. No.	Members	Designation	Sign
1.	Prof. Sonali Sathe	Chairman	
2	Prof. Samata Mane	Member	
3	Prof. Suvarna Suryawanshi	Member	
4	Prof. Grisha Ghanshani	Member	
5	Prof. Sunita Chaudhary	Member	
6	Prof. Vikas Mahajan	Member	
7	Prof. Neetu Methwani	Member	

Members Absent:- No members were absent.

QUORUM: IQAC Coordinator took the Chair and declared that the required quorum was present to convene the meeting.

Agenda 1. Confirmation and Review of Minutes of Previous IQAC meeting

Resolution: Review is taken and unanimously approved by all members.

Agenda:2. Academic Planning for the next Academic Year 2021-22

Resolution: Through discussion was made and decided that STTP, FDP date has to be decide at a department level and plan for next academic Year.

Agenda:3 Monitoring of lectures, practicals and Syllabus completion status.

Resolution: Review has to be taken and it was found that HOD have to monitor the staff lectures and practicals report and syllabus completion status as per university Curriculum. He will be responsible for any action and monitoring after the discussion with principle.

Agenda:4 Any other Issue to discuss with the permission of the chair.

Resolution: No issue has been found to discuss.



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VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked the Members present in the meeting and for their co-operation for this Academic year.

Chairman- IQAC Coordinator