

Eknath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Grisha Ghanshani	Faculty	Course : Commerce
Department : Commerce		

Class : F.Y.BCOM – SEM I - AFM

Month	Week	Dates of the week	No of the lectures	Topic
June	3 rd Week	19-6-2023 24-6-2023		Reopening of S.Y and T.Y. B.Com 21 st June Yoga day Celebration
June	4 th week	26-6-2023 01-7-2023		29 th June Holiday on account of Bakri Id
July	1 st week	03-7-2023 08-7-2023		6 th July Ashadi Ekadashi and Guru Purnima Day celebration Module – 1 Accounting Standards AS-1 Disclosure of Accounting policy AS-2 Valuation of inventories AS-9 Value recognition
July	2 nd week	10-7-2023 15-7-2023		Methods of Stock valuation – FIFO Method, Weighted Average Method
July	3 rd Week	17-7-2023 22-7-2023		Practical sums of FIFO and Weighted Average Method.
July	4 th week	24-7-2023 29-7-2023		29 th July Muharram Holiday Capital Revenue, Expenditure and Receipts. Some illustrations solved
August	1 st week	31-7-2023 5-8-2023		Module – 2 Final Accounts and manufacturing concern.
August	2 nd week	7-8-2023 12-8-2023		Practical sums on final accounts of manufacturing concerns
August	3 rd Week	14-8-2023 19-8-2023		15 TH August independence day 16 th August parsi new year Module - 3 Practical sums on Manufacturing Accounts
August	4 th week	21-8-2023		Introduction to Departmental Accounts

		26-8-2023		
August	5 th week	28-8-2023 02-9-2023		30 th August Raksha Bandhan Practical sums on Departmental Accounts
September	1 st week	4-9-2023 9-9-2023		5 September Teachers day Celebration 7 th September Janmashtmi Practical sums on Departmental Accounts
September	2 nd week	11-9-2023 16-9-2023		ATKT Exams of Sem-II & Sem – IV Inter Departmental Transfer problems
September	3 rd Week	18-9-2023 23-9-2023		Revision 19 th Sept to 23 rd Sept Ganpati Festival
September	4 th week	25-9-2023 30-9-2023		28 th Sept Anant Chaturdashi & Eid-E-Milad Revision of above topics
October	1 st week	2-10-2023 7-10-2023		2 Oct Gandhi Jayanti Module – 4 Introduction to Accounting for hire purchase, Practical sums on Hire Purchase
	2 st week	9-10-2023 14-10-2023		Practical sums on Hire Purchase
	3 rd week	16-10-2023 21-10-2023		Practical sums on Hire Purchase
	4 th week	23-10-2023 28-10-2023		24 th Oct Dussehra (Regular exam Sem-III)
November	1 st week	30-10-2023 04-11-2023		Practical sums solved
	2 nd week	06-11-2023 11-11-2023		10 th November Dhanteras
	3 rd Week	13-11-2023 27-11-2023		13 th November to 27 th November Diwali Vacation

Eknath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Neetu Methwani	Faculty	Course : Commerce
Department : Commerce	Commerce	F.Y.BCOM – COMMERCE SEM I

Class : F.Y.BCOM – COMMERCE-SEM I

Month	Week	Dates of the week	No of the lectures	Topic
July	4 th week	24-7-2023 29-7-2023	01	27 th July induction Program for F.Y.BCOM Introduction of subject & Syllabus
August	1 st week	31-7-2023 5-8-2023	03	Module- I – Business Meaning, Function, Significance of business, scope Traditional and Modern concept
August	2 nd week	7-8-2023 12-8-2023	03	Steps in setting business objectives Classification of business objectives
August	3 rd Week	14-8-2023 19-8-2023	02	New Trends in Business Impact of Liberalization, privatization & Globalization & different strategies. 15TH August independence day 16th August parsi new year
August	4 th week	21-8-2023 26-8-2023	03	Module- II – Business Environment Introduction , importance Interrelationship between business & Environment
August	5 th week	28-8-2023 02-9-2023		30 th August Raksha Bandhan Internal & external environment & concept of educational environment
September	1 st week	4-9-2023 9-9-2023	03	Trading blocks & their impact on Indian business 5 September Teachers day Celebration 7 th September Janmashtmi
September	2 nd week	11-9-2023 16-9-2023	04	Module – III – Project planning Concept & importance of project planning feasibility study types & its importance ATKT Exams of Sem-II & Sem – IV
September	3 rd Week	18-9-2023		19 th Sept to 23 rd Sept Ganpati Festival

		23-9-2023		
September	4 th week	25-9-2023 30-9-2023	03	Concept & stages of Business Unit promotion. Location – factors determining location & Role of Government in promotion 28 th Sept Anant Chaturdashi & Eid-E-Milad
October	1 st week	2-10-2023 7-10-2023	03	2 Oct Gandhi Jayanti Statutory requirements in promoting business unit- Licensing & registration
	2 nd week	9-10-2023 14-10-2023	03	procedure Filing returns & other documents Other important legal provision
	3 rd week	16-10-2023 21-10-2023	03	Module – IV- Entrepreneurship Introduction- Concept of Entrepreneurship
	4 th week	23-10-2023 28-10-2023	03	24 th Oct Dussehra (Regular exam Sem-III and TYBcom. Sem-V) Concept of Entrepreneur and Intrapreneur, Types of entrepreneurs.
November	1 st week	30-10-2023 04-11-2023	03	Entrepreneurship training & development centres in India Incentives to entrepreneurs in India
	2 nd week	06-11-2023 11-11-2023	03	10 th November Dhanteras Women entrepreneurs problems And promotion
	3 rd Week	13-11-2023 27-11-2023		13 th November to 27 th November Diwali Vacation

Eknath B Madhavi Senior College of Arts, Commerce and Science

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Samata Mane	Faculty	Course : Commerce
Department : Commerce		SUB – Business Economics

Class : F. Y. B.Com – Sem I

Month	Week	Dates of the week	No of the lectures	Topic
July	4 th week	24-7-2023 29-7-2023		27 th July Beginning of F.Y.B.Com 29 th July Muharram Holiday <u>Module – I</u> Introduction Scope of Business Economics Importance of Business Economics Basic tools Opportunity Cost principle Incremental & Marginal concept
August	1 st week	31-7-2023 5-8-2023		Basic Economic relations Functional relations Equations – Total, Average & Marginal relations Use of Marginal analysis in decision making
August	2 nd week	7-8-2023 12-8-2023		The basics of market demand Market supply & equilibrium price Shifts in the demand & supply curves & equilibrium
August	3 rd Week	14-8-2023		15 th August Independence Day

		19-8-2023		16 th August Parsi new year <u>Module – II</u> Demand Analysis Demand Function – Nature of demand curve under different markets
August	4 th week	21-8-2023 26-8-2023		Meaning of elasticity of demand, Significance, types & measurement of elasticity of demand (Price, income cross & promotional)
August	5 th week	28-8-2023 02-9-2023		30 th August Raksha Bandhan Relationship between elasticity of demand and revenue concepts.
September	1 st week	4-9-2023 9-9-2023		5 September Teachers day Celebration 7 th September Janmashtami Demand Estimations & Forecasting Meaning & Significance
September	2 nd week	11-9-2023 16-9-2023		ATKT Exams of Sem-II & Sem – IV Methods of demand estimations Survey & Statistical methods (Numerical illustrations on trend analysis & simple linear regression)
September	3 rd Week	18-9-2023 23-9-2023		19 th Sept to 23 rd Sept Ganpati Festival Doubt Solving Session.
September	4 th week	25-9-2023 30-9-2023		28 th Sept Anant Chaturdashi & Eid-E-Milad <u>Module – III</u> Supply & productions decisions Production Function Short run analysis with law of variable proportions

October	1 st week	2-10-2023 7-10-2023		Production function with two variable inputs – Isoquants, Ridge lines and least cost combinations of inputs Long run production function and laws of return to scale Expansion path 2 Oct Gandhi Jayanti
	2 nd week	9-10-2023 14-10-2023		<u>Module – IV</u> Economies of scale Diseconomies of scale Economies of scope
	3 rd week	16-10-2023 21-10-2023		Cost of production Cost concepts – Accounting cost, Economic cost, Implicit & Explicit cost,
	4 th week	23-10-2023 28-10-2023		24 th Oct Dussehra (Regular exam Sem-III) Social & Private cost, Historical cost and replacement cost, Sunk cost & Incremental cost
November	1 st week	30-10-2023 04-11-2023		Fixed & variable cost, Total average & marginal cost Cost Out put relationship in the short run and long run (Hypothetical numerical problems)
	2 nd week	06-11-2023 11-11-2023		10 th November Dhanteras Revision of all topics.
	3 rd Week	13-11-2023 27-11-2023		13 th November to 27 th November Diwali Vacation

Eknath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Vikas Mahajan	Faculty	Course : Commerce
Department : Commerce	Commerce	Subject: FOUNDATION COURSE

Class : F.YB.COM SEM : I

Month

Month	Week	Dates of the week	No of the lectures	Topic
June	3 rd Week	19-6-2023 24-6-2023	02	Reopening of S.Y and T.Y. B.Com 21 st June Yoga day Celebration Unit- I OVERVIEW OF INDIAN SOCIETY 1.0 Objectives 1.1 Introduction 1.2 Demographic composition of India
June	4 th week	26-6-2023 01-7-2023	03	29 th June Holiday on account of Bakri Id 1.3 India as a multicultural and pluralistic society 1.3.1 Multi-religionism 1.3.2 Multi-linguism 1.3.3 Caste system in India
July	1 st week	03-7-2023 08-7-2023	03	6 th July Ashadi Ekadashi and Guru Purnima Day celebration 1.4 Gender –a demographic analysis
July	2 nd week	10-7-2023 15-7-2023	03	9 th August muharram 11 th August raksha bandhan 1.5 Regional variations and its characteristics 1.5.1 Characteristics and problems of tribal areas 1.5.2 Characteristics and problems of rural areas 1.5.3 Characteristics and problems of urban areas
July	3 rd Week	17-7-2023 22-7-2023	03	Unit- II CONCEPT OF DISPARITY-I 2.0 Objectives 2.1 Introduction 2.2 Gender disparity- as a form of inequality 2.2.1 Declining sex ratio 2.2.2 Causes of declining sex ratio
July	4 th week	24-7-2023	03	29 th July Muharram Holiday

		29-7-2023		2.2.3 Violence against women- meaning and forms 2.2.4 Measures against violence against women 2.2.5 Portrayal of women in media
August	1 st week	31-7-2023 5-8-2023	03	2.3 Disability - as a form of inequality 2.3.1 Physical disability- visual, auditory and orthopedic
August	2 nd week	7-8-2023 12-8-2023	03	2.3.2 Mental disability- Levels and types of mental disability
August	3 rd Week	14-8-2023 19-8-2023	02	15 TH August independence day 16 th August parsi new year Unit- III CONCEPT OF DISPARITY-II 3.0 Objectives 3.1 Introduction 3.2 Concept of Diversity As Difference
August	4 th week	21-8-2023 26-8-2023	03	3.3 Concept of Disparity As Inequality 3.4 Intergroup Conflicts 3.5 Major Intergroup Conflicts in Indian Society
August	5 th week	28-8-2023 02-9-2023	02	30 th August Raksha Bandhan 3.5.1 Communalism in India 3.5.2 Casteism in India
September	1 st week	4-9-2023 9-9-2023	02	5 September Teachers day Celebration 7 th September Janmashtmi 3.5.3 Linguism in India 3.5.4 Regionalism in India
September	2 nd week	11-9-2023 16-9-2023	03	ATKT Exams of Sem-II & Sem – IV Unit- III The Indian Constitution 4.0 Objectives 4.1 Introduction 4.2 Making of Indian Constitution 4.3 Philosophy of the Constitution
September	3 rd Week	18-9-2023 23-9-2023		19 th Sept to 23 rd Sept Ganpati Festival
September	4 th week	25-9-2023 30-9-2023	03	28 th Sept Anant Chaturdashi & Eid-E-Milad 4.4 The Structure of the Constitution-the Preamble, Main Body and Schedules
October	1 st week	2-10-2023 7-10-2023	03	2 Oct Gandhi Jayanti 4.5 Fundamental Duties of the Indian Citizen 4.6 Values of Tolerance, Peace and Communal Harmony
	2 st week	9-10-2023	03	4.7 Basic Features of the Constituion

		14-10-2023		
	3 rd week	16-10-2023 21-10-2023	03	Unit- IV SIGNIFICANT ASPECTS OF POLITICAL PROCESSES 5.0 Objectives 5.1 The Indian Political Structure
	4 th week	23-10-2023 28-10-2023	02	24 th Oct Dussehra (Regular exam Sem-III) 5.2 The Party System in India 5.3 Classification of Political Parties in India 5.4 Party System in India, 5.5 Local Self Government
November	1 st week	30-10-2023 04-11-2023	03	5.8 The 73rd and 74th Amendments and their implications for inclusive politics 5.9 Role and Significance of Women in Politics.
	2 nd week	06-11-2023 11-11-2023	03	10 th November Dhanteras Revision
	3 rd Week	13-11-2023 27-11-2023		13 th November to 27 th November Diwali Vacation



EKNATH B. MADHAVI SENIOR COLLEGE OF ARTS, COMMERCE & SCIENCE

Teaching Plan

Academic Year: 2022-23

Name of the Teacher : Neetu Methwani	Faculty	Course : EVS
Department : Commerce	Commerce	F.Y.BCOM – SEM I

Class : F.Y.BCOM – SEM I

Month

July	4 th week	21-7-2022 23-7-2022	02	Unit- I Environment and Ecosystem i) Meaning, Definition, Scope and its Components
July	5 th week	25-7-2022 31-7-2022	03	Ecosystem and Ecology: • Definition, Characteristics, Components and Types • Functioning of the Ecosystem; Food Chain and Food Web- Ecological Pyramid
August	1 st week	1-8-2022 6-8-2022	03	Man, and Environment Relationship Importance and Scope of Environmental Studies
August	2 nd week	8-8-2022 13-8-2022	03	Unit- II Natural Resources and Sustainable Development i) Meaning and Definition of Resources ii) Classification and Types of Resources iii) Factor Influencing Resources 9 TH August muharram 11 th August raksha bandhan
August	3 rd Week	15-8-2022 20-8-202	03	Resource Conservation- Meaning and Methods- Conventional and Non-Conventional Resources Resource Utilization and Sustainable

				Development. 15 TH August independence day 16 th August parsi new year
August	4 th week	22-8-2022 27-8-2022	03	Problems Associated with Management of Water, Forest and Energy Resource Unit- III Populations and Emerging Issues of Development Population Explosion in the World and in India and Arising Concerns
August	5 th week	29-8-2022 30-8-2022	02	Demographic Transition Theory Measures taken to Control Population Growth In India 31 TH August to 4 th September ganpati festival
September	2 st week	5-9-2022 10-9-2022	03	Patterns of Population Growth in the World and in India and Associated Problems 5 September teachers day
September	3 nd week	12-9-2022 17-9-2022	03	ii) Human Population and Environment. iii) Environment and Human Health. iv) Human Development Index
September	4 rd Week	19-9-2022 24-9-2022	04	Unit- IV URBANISATION AND ENVIRONMENT i) Concept of Urbanisation ii) Problems of Migration and Urban Environment iii) Changing Land Use iv) Crowding and Stress on Urban Resource
September	5 th week	26-9-2022 30-9-2022	03	30 th Sept – 8 th Oct sem I and Sem -II atkt exam i) Degradation of Air and Water ii) Loss of Soil Cover - Impact on Bio-diversity iii) Urban Heat - Islands iv) Emerging Smart Cities and Safe Cities in India - Sustainable Cities
October	1 st week	1-10-2022 8-10-2022	04	2 Oct Gandhi Jayanti 5 Oct Dussehra Unit-V Reading of Thematic Maps and Map Filling Reading of Thematic Maps: • Located Bar Diagram • Located Circles

				<ul style="list-style-type: none"> • Pie Diagram • Isopleth • Choropleth • Flow Map • Pictogram
	2 st week	10-10-2022 15-10-2022	03	11-10-2022 – 21-10-2022 S.Y.BCOM SEM-III Unit-V Reading of Thematic Maps and Map Filling Reading of Thematic Maps: <ul style="list-style-type: none"> • Located Bar Diagram • Located Circles • Pie Diagram • Isopleth • Choropleth • Flow Map • Pictogram
	3 rd week	23-10-2022 6-11-2022		Diwali Vacation

Eknath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Ravikant Ahire	Faculty	Course : Commerce
Department : maths		

Class : fybcom

Sub-mathematics and statistics sem -1

Month	Week	Dates of the week	No of the lectures	Topic
June	3 rd Week	19-6-2023 24-6-2023		Reopening of S.Y and T.Y. B.Com 21 st June Yoga day Celebration
June	4 th week	26-6-2023 01-7-2023		29 th June Holiday on account of Bakri Id
July	1 st week	03-7-2023 08-7-2023		6 th July Ashadi Ekadashi and Guru Purnima Day celebration
July	2 nd week	10-7-2023 15-7-2023		
July	3 rd Week	17-7-2023 22-7-2023		
July	4 th week	24-7-2023 29-7-2023	3	29 th July Muharram Holiday Sketching or graphs of (i) linear equation $Ax + By + C = 0$ (ii) linear inequalities. Mathematical Formulation of Linear Programming Problems upto 2 variables.
August	1 st week	31-7-2023 5-8-2023	3	Commission, Brokerage, Discount and Partnership: Commission and Brokerage : Simple examples on calculation of commission and brokerage. Discounts : Trade Discount, Cash Discount. Profit and Loss
August	2 nd week	7-8-2023 12-8-2023	5	Shares and Mutual Funds: Concepts of shares, face value, market value, dividend, equity shares preferential shares, bonus shares, Simple examples. Mutual Funds, Simple problems on calculation of Net Income after considering entry load,
August	3 rd Week	14-8-2023	3	15 TH August independence day

		19-8-2023		Linear Programming Problems: 16 th August parsi new year
August	4 th week	21-8-2023 26-8-2023	4	Meaning, Scope and Limitations of Statistics: Basic Statistical Concepts: Population, Sample, Variable, attribute, parameter, statistic.
August	5 th week	28-8-2023 02-9-2023	5	30 th August Raksha Bandhan Collection of Data: Primary and Secondary, Sample and Census, Survey (concept only), Tabulation of data upto 3 characteristics (Simple examples)
September	1 st week	4-9-2023 9-9-2023	4	5 September Teachers day Celebration Diagrams and graphs: Given a diagram, interpretation of it. Simple bar diagram, Multiple bar diagram, Percentage bar diagram, Pie diagram. Drawing of frequency curve, frequency polygon, Histogram (class – Intervals of equal lengths only) and ogives 7 th September Janmashtmi
September	2 nd week	11-9-2023 16-9-2023	4	ATKT Exams of Sem-II & Sem – IV Measures of Central Tendency: Arithmetic mean, Weighted mean, Combined mean, Median , Mode-without grouping, Quartiles (No Example on missing frequency)
September	3 rd Week	18-9-2023 23-9-2023		19 th Sept to 23 rd Sept Ganpati Festival
September	4 th week	25-9-2023 30-9-2023	4	28 th Sept Anant Chaturdashi & Eid-E-Milad Measures of Dispersion: Range, Quartile deviation, Mean deviation from mean Standard deviation and their relative measures. (Concepts of shift of origin and change or scale are not to be don
October	1 st week	2-10-2023 7-10-2023	4	2 Oct Gandhi Jayanti Elementary Probability Theory:
	2 st week	9-10-2023 14-10-2023	4	Concept of Random experiment/trial and possible outcomes; Sample Space and Discrete Sample Space
	3 nd week	16-10-2023 21-10-2023	3	Events and their types, Algebra of Events, Mutually Exclusive and Exhaustive Events, concept of . Classical definition of Probability, Addition theorem (without proof); Independence of Events: $P(A \cap B) = P(A) P(B)$ Simple examples.

	4 th week	23-10-2023 28-10-2023		24 th Oct Dussehra (Regular exam Sem-III)
November	1 st week	30-10-2023 04-11-2023	4	Random Variable: Probability distribution of a discrete random variable; Expectation and Variance; Simple examples.
	2 nd week	06-11-2023 11-11-2023	4	10 th November Dhanteras Addition theorem (without proof); Independence of Events: $P(A \cap B) = P(A)P(B)$ Simple examples.
	3 rd Week	13-11-2023 27-11-2023		13 th November to 27 th November Diwali Vacation

Eknath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : KISHOR DHANDE	Faculty	Course : Commerce
Department : Commerce		

Class : F.Y.B.Com.

SUBJECT : B.C.

Month	Week	Dates of the week	No of the lectures	Topic
July	4 th week	27-7-2023	-	Induction program for first year degree students
August	1 st week	31-7-2023 5-8-2023	4	Concept of Communication: Meaning, Definition, Process, Need, Feedback Emergence of Communication as a key concept in the Corporate and Global world Impact of technological advancements on Communication
August	2 nd week	7-8-2023 12-8-2023	4	Objectives of Communication: Information, Advice, Order and Instruction, Persuasion, Motivation, Education, Warning, and Boosting the Morale of Employees
August	3 rd Week	14-8-2023 19-8-2023	4	15 TH August independence day 16 th August parsi new year Methods and Modes of Communication: Methods: Verbal and Nonverbal, Characteristics of Verbal Communication Characteristics of Non-verbal Communication, Business Etiquette Modes: Telephone and SMS Communication
August	4 th week	21-8-2023 26-8-2023	4	Methods and Modes of Communication: Methods: Verbal and Nonverbal, Characteristics of Verbal Communication
August	5 th week	28-8-2023 02-9-2023	4	30 th August Raksha Bandhan 1. Characteristics of Non-verbal Communication, Business Etiquette Modes: Telephone and SMS

				Communication
September	1 st week	4-9-2023 9-9-2023	4	5 September Teachers day Celebration 7 th September Janmashtmi Listening: Importance of Listening Skills, Cultivating good Listening Skills – 4 Introduction to Business Ethics: Concept and Interpretation, Importance of Business Ethics, Personal Integrity at the workplace, Business Ethics and media, Computer Ethics, Corporate Social Responsibility
September	2 nd week	11-9-2023 16-9-2023	4	Surrogate Advertising, Patents and Intellectual Property Rights, Dumping of Medical/E-waste, Human Rights Violations and Discrimination on the basis of gender, race, caste, religion, appearance and sexual orientation at the workplace Piracy, Insurance, Child Labour
September	3 rd Week	18-9-2023 23-9-2023		19 th Sept to 23 rd Sept Ganpati Festival
September	4 th week	25-9-2023 30-9-2023	4	28 th Sept Anant Chaturdashi & Eid-E-Milad Business Correspondence Theory of Business Letter Writing: Parts, Structure, Layouts—Full Block, Modified Block, Semi - Block Principles of Effective Letter Writing, Principles of effective Email Writing,
October	1 st week	2-10-2023 7-10-2023	4	2 Oct Gandhi Jayanti Personnel Correspondence: Statement of Purpose, Job Application Letter and Resume, Letter of Acceptance of Job Offer, Letter of Resignation
	2 st week	9-10-2023 14-10-2023	4	Commercial Terms used in Business Communication Paragraph Writing: Developing an idea, using appropriate linking devices, etc Cohesion and Coherence, self-editing, etc
	3 nd week	16-10-2023 21-10-2023	4	Activities ♣ Listening Comprehension ♣ Remedial Teaching
	4 th week	23-10-2023 28-10-2023	4	Unit 4: Formal Writing Skills .Emails: Complaint, Request for reference and Sponsorship Tutorial : Official letter writing/ email writing exercises

November	1 st week	30-10-2023 04-11-2023	4	♣ Speaking Skills: Presenting a News Item, Dialogue and Speeches ♣ Paragraph Writing: Preparation of the first draft, Revision and Self – Editing, Rules of spelling
	2 nd week	06-11-2023 11-11-2023	4	10 th November Dhanteras Revision: All Units
	3 rd Week	13-11-2023 27-11-2023		13 th November to 27 th November Diwali Vacation

Ekmath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher: Neetu Methwani	Faculty	Course : Commerce
Department : Commerce	Commerce	F.Y.BCOM – COMMERCE SEM II

Class : F.Y.BCOM- COMMERCE –SEM-II

Month	Week	Dates of the week	No of the lectures	Topic
November	4 th week	28-11-2023 30-11-2023		Re-opening of College Revision of modules
December	1 st week	01-12-2023 02-12-2023		Exams of 1 st year students
	2 nd week	04-12-2023 09-12-2023		Exams of 1 st year students
	3 rd week	11-12-2023 16-12-2023	03	Module- I -Concept of Services meaning, characteristics, importance of service sector & scope
	4 th week	18-12-2023 23-12-2023	04	classification of services, consumer expectations for services mix, product, place, price, promotion & people market research & service development cycle,
	5 th week	25-12-2023 30-12-2023		Christmas Vacation
January	1 st week	02-01-2024 06-01-2024	03	Cultural activities from 4 th Jan, 2024 to 13 th Jan, 2024 opportunities & challenges in service sector. managing demand & capacity
	2 nd week	08-01-2024 13-01-2024	03	Cultural and sports activities Module - II. - Retailing Organized & unorganized retailing Trends in retailing & growth of organized Retailing
	3 rd week	15-01-2024 20-01-2024	04	15 th January, Makar Sankranti 20 th January, Annual Sports Day

				Store format , non- store format Store planning , design & layout & challenges face by retailing in India
	4 th week	22-01-2024 27-01-2024	03	Mall management – Retail Franchising 22 th January, Lord Shri Ram Mandir Pran Pratistha 24 th January, Distribution of Regular & ATKT Marksheets 26 th January, Republic Day Celebration
	5 th week	29-01-2024 31-01-2024	01	FDI in retailing , careers in retailing
February	1 st week	01-02-2024 03-02-2024	03	Module –III- Recent trends in service sector ITES- concept & scope of BPO
	2 nd week	05-02-2024 10-02-2024	03	6 th February, Form filling of Regular & ATKT exams 10 th February, Prize distribution (Tentative) KPO, LPO & ERP
	3 rd week	12-02-2024 17-02-2024	04	ATM, Debit & credit cards, internet banking, FDI and its impact on Banking insurance sector in India
	4 th week	19-02-2024 24-02-2024	03	19 th February, Shivaji Jayanti Logistics- networking – importance – challenges
	5 th week	26-02-2024 29-02-2024	03	Module – IV- E-Commerce meaning, features & Functions
March	1 st week	01-03-2024 02-03-2024	03	scope of E- commerce Importance Limitations of E- commerce
	2 nd week	04-03-2024 09-03-2024	03	8 th March, Mahashivratri Basic ideas & major activities Of B2C B2B, & C2C,
	3 rd week	11-03-2024 16-03-2024	03	transition of E- commerce in India E- transition challenges for Indian corporate

				On-line marketing research
	4 th week	18-03-2024 23-03-2024		Revision
	5 th week	25-03-2024 30-03-2024		25 th March, Holi 29 th March, Good Friday
April	1 st week	01-04-2024 06-04-2024		
	2 nd week	08-04-2024 13-04-2024		9 th April, Gudi Padwa 11 th April, Ramzan Eid
	3 rd week	15-04-2024 20-04-2024		17 th April, Ram Navmi
	4 th week	22-04-2024 27-04-2024		
	5 th week	29-04-2024 30-04-2024		

Eknath B Madhavi Senior College of Arts, Commerce and Science

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Samata Mane	Faculty	Course : Commerce
Department : Commerce		SUB – Business Economics

Class : F. Y. B.Com – Sem II

Month	Week	Dates of the week	No of the lectures	Topic
November	4 th week	28-11-2023 30-11-2023		Re-opening of College Extension of cost analysis Cost reduction through experience – LAC and learning curve Break even analysis (with business application)
December	1 st week	01-12-2023 02-12-2023		Exams of 1 st year students – Sem – I
	2 nd week	04-12-2023 09-12-2023		Exams of 1 st year students – Sem – I
	3 rd week	11-12-2023 16-12-2023		<u>Module No-1</u> Market Structure Perfect Competition & Monopoly models as two extreme cases
	4 th week	18-12-2023 23-12-2023		Profit maximization & the competitive firm's supply curve Short run and Long run equilibrium of a firm and industry
	5 th week	25-12-2023 30-12-2023		Christmas Vacation

January	1 st week	02-01-2024 06-01-2024		Cultural activities from 4 th Jan, 2024 to 13 th Jan, 2024 Revision
	2 nd week	08-01-2024 13-01-2024		Cultural and sports activities Monopoly Sources of Monopoly Power
	3 rd week	15-01-2024 20-01-2024		15 th January, Makar Sankranti 20 th January, Annual Sports Day Short run & Long run equilibrium of a firm under monopoly <u>Module No-2</u> Pricing and output Decisions under imperfect Competition Monopolistic competition
	4 th week	22-01-2024 27-01-2024		22 th January, Lord Shri Ram Mandir Pran Pratistha 24 th January, Distribution of Regular & ATKT Marksheets 26 th January, Republic Day Celebration Competitive & monopolistic elements of monopolistic competition
	5 th week	29-01-2024 31-01-2024		Equilibrium of a firm under monopolistic competition The monopolistic competition vs perfect competition – excess capacity and inefficiency
February	1 st week	01-02-2024 03-02-2024		Debate over role of advertising Oligopolistic Markets Key attributes of Oligopoly Collusive and Non collusive Oligopoly Market Price rigidity Cartels and price leadership models
	2 nd week	05-02-2024 10-02-2024		6 th February, Form filling of Regular & ATKT exams

				10 th February, Prize distribution (Tentative) <u>Module no – 3</u> Pricing Practices Cost oriented pricing methods Cost – plus (full cost) pricing Marginal cost pricing
	3 rd week	12-02-2024 17-02-2024		Mark up pricing Discriminating pricing Multiple product pricing Transfer pricing (Case Studies)
	4 th week	19-02-2024 24-02-2024		19 th February, Shivaji Jayanti <u>Module no – 4</u> Evaluating Capital Projects Meaning of capital Budgeting
	5 th week	26-02-2024 29-02-2024		Steps in Capital Budgeting Importance of Capital Budgeting Techniques of Investment appraisal
March	1 st week	01-03-2024 02-03-2024		Payback Period method Net present value method
	2 nd week	04-03-2024 09-03-2024		8 th March, Mahashivratri Internal rate of Return Method (Numerical Examples)
	3 rd week	11-03-2024 16-03-2024		Revision
	4 th week	18-03-2024 23-03-2024		Exams of 1 st year students – Sem – II
	5 th week	25-03-2024 30-03-2024		25 th March, Holi 29 th March, Good Friday Exams of 1 st year students – Sem – II
April	1 st week	01-04-2024 06-04-2024		Exams of 1 st year students – Sem – II
	2 nd week	08-04-2024 13-04-2024		9 th April, Gudi Padwa 11 th April, Ramzan Eid
	3 rd week	15-04-2024		17 th April, Ram Navmi

		20-04-2024		
	4 th week	22-04-2024 27-04-2024		
	5 th week	29-04-2024 30-04-2024		

Ekmath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Grisha Ghanshani	Faculty	Course : Commerce
Department : Commerce		

Class : F.Y.BCOM – SEM II - AFM

Month

Month	Week	Dates of the week	No of the lectures	Topic
November	4 th week	28-11-2023 30-11-2023		Re-opening of College Revision of Capital & Revenue, Stock valuation methods, Departmental Accounts Revision of Manufacturing final accounts, Hire Purchase System
December	1 st week	01-12-2023 02-12-2023		Exams of 1 st year students
	2 nd week	04-12-2023 09-12-2023		Exams of 1 st year students
	3 rd week	11-12-2023 16-12-2023		<u>Module No-1</u> Introduction to incomplete records
	4 th week	18-12-2023 23-12-2023		Some illustrations solved of incomplete records
	5 th week	25-12-2023 30-12-2023		Christmas Vacation
January	1 st week	02-01-2024 06-01-2024		Cultural activities from 4 th Jan, 2024 to 13 th Jan, 2024 Accounting treatment of incomplete records
	2 nd week	08-01-2024 13-01-2024		Cultural and sports activities
	3 rd week	15-01-2024 20-01-2024		15 th January, Makar Sankranti Practical sum on incomplete records. <u>Module No-2</u>

				Accounting treatment of Branch Account under debtors method & stock and debtors method 20 th January, Annual Sports Day
	4 th week	22-01-2024 27-01-2024		22 th January, Lord Shri Ram Mandir Pran Pratistha Practical problems on debtors method at cost price method. 24 th January, Distribution of Regular & ATK Marksheets 26 th January, Republic Day Celebration
	5 th week	29-01-2024 31-01-2024		Practical problems on debtors method at invoice price method.
February	1 st week	01-02-2024 03-02-2024		Practical problems on stock & debtors method
	2 nd week	05-02-2024 10-02-2024		6 th February, Form filling of Regular & ATK exams <u>Module No-3</u> Introduction to Consignment Accounts 10 th February, Prize distribution (Tentative)
	3 rd week	12-02-2024 17-02-2024		Proforma of Accounts Sales & Proforma invoice, Journal entries of Consignor & Consignee
	4 th week	19-02-2024 24-02-2024		19 th February, Shivaji Jayanti Practical sums on Consignment Accounts
	5 th week	26-02-2024 29-02-2024		Practical sums on Consignment Accounts
March	1 st week	01-03-2024 02-03-2024		<u>Module No-4</u> Introduction to Fire Insurance claim
	2 nd week	04-03-2024 09-03-2024		8 th March, Mahashivratri Accounting treatment, Fire Insurance Claim
	3 rd week	11-03-2024 16-03-2024		Practical problems on Fire Insurance Claim, Average gross profit practical problems
	4 th week	18-03-2024 23-03-2024		Practical problems on Fire Insurance Claim
	5 th week	25-03-2024 30-03-2024		25 th March, Holi Practical problems on Fire Insurance Revisions of all topics

				29 th March, Good Friday
April	1 st week	01-04-2024 06-04-2024		Revision of modules Previous years papers solved
	2 nd week	08-04-2024 13-04-2024		9 th April, Gudi Padwa Revision of modules 11 th April, Ramzan Eid
	3 rd week	15-04-2024 20-04-2024		17 th April, Ram Navmi
	4 th week	22-04-2024 27-04-2024		----
	5 th week	29-04-2024 30-04-2024		----

Eknath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Ravikant Ahire	Faculty	Course : Commerce
Department : commerce		

Class : fybcom

Sub –mathematics and statistics 2

Month	Week	Dates of the week	No of the lectures	Topic
November	4 th week	28-11-2023 30-11-2023		Re-opening of College
December	1 st week	01-12-2023 02-12-2023		Exams of 1 st year students
	2 nd week	04-12-2023 09-12-2023		Exams of 1 st year students
	3 rd week	11-12-2023 16-12-2023	4	Unit – I : Functions, Derivatives and Their Applications
	4 th week	18-12-2023 23-12-2023	4	Unit – I : Functions, Derivatives and Their Applications
	5 th week	25-12-2023 30-12-2023		Christmas Vacation
January	1 st week	02-01-2024 06-01-2024	4	Cultural activities from 4 th Jan, 2024 to 13 th Jan, 2024 (b) Derivative of Functions : ◆ Derivative as rate measure, Derivative of x^n , e^x , a^x , $\log x$.
	2 nd week	08-01-2024 13-01-2024	5	Cultural and sports activities Unit – II : Interest and Annuity (15 Lec.) (a) Interest: Simple Interest, Compound Interest (Nominal & Effective Rate of Interest),. Calculations involving upto 4 time periods.
	3 rd week	15-01-2024 20-01-2024	2	15 th January, Makar Sankranti (b) Annuity: Annuity Immediate and its Present value, Future value. Equated

				Monthly Installments (EMI) using reducing balance method & amortization of loans 20 th January, Annual Sports Day
	4 th week	22-01-2024 27-01-2024	4	22 th January, Lord Shri Ram Mandir Pran Pratistha 24 th January, Distribution of Regular & ATKT Marksheets 26 th January, Republic Day Celebration Stated Annual Rate & Affective Annual Rate Perpetuity and its present value. Simple problems involving up to 4 time periods.
	5 th week	29-01-2024 31-01-2024	3	Unit – III : Bivariate Linear Correlation and Regression (15 Lec.) (a) Correlation Analysis : Meaning, Types of Correlation, Determination of Correlation: Scatter Diagram, Karl Pearson’s Method of Correlation Coefficient (excluding Bivariate Frequency Distribution Table) and Spearman’s Rank Correlation Coefficient.
February	1 st week	01-02-2024 03-02-2024	3	(b) Regression Analysis : Meaning, Concept of Regression Equations, Slope of the Regression Line and its Interpretation. Regression Coefficients (excluding Bivariate Frequency Distribution Table), Relationship between Coefficient of Correlation and Regression Coefficients, Finding the equations of Regression lines by method of Least Squares.
	2 nd week	05-02-2024 10-02-2024	4	6 th February, Form filling of Regular & ATKT exams 10 th February, Prize distribution (Tentative)
	3 rd week	12-02-2024 17-02-2024	3	Unit – IV : Time Series and Index Numbers
	4 th week	19-02-2024 24-02-2024	4	19 th February, Shivaji Jayanti (a) Time Series : Concepts and Components of a Time Series. Representation of trend by Freehand Curve Method, Estimation of Trend using Moving Average Method and Least Squares Method (Linear Trend only).

	5 th week	26-02-2024 29-02-2024	3	(a) Time Series : Concepts and Components of a Time Series. Representation of trend by Freehand Curve Method, Estimation of Trend using Moving Average Method and Least Squares Method (Linear Trend only). Estimation of Seasonal Component using Simple Arithmetic Mean for Additive Model only (For Trend free data only). Concept of Forecasting using Least Squares Method.
March	1 st week	01-03-2024 02-03-2024	4	Estimation of Seasonal Component using Simple Arithmetic Mean for Additive Model only (For Trend free data only). Concept of Forecasting using Least Squares Method.
	2 nd week	04-03-2024 09-03-2024	3	8 th March, Mahashivratri Chain Base Index Nos. Shifting of Base year. Cost of Living Index Numbers, Concept of Real Income, Concept of Wholesale Price Index Number. (Examples on missing values should not be taken)
	3 rd week	11-03-2024 16-03-2024	4	(b) Index Numbers : Concept and usage of Index numbers, Types of Index numbers, Aggregate and Relative Index Numbers, Lasperye's, Paasche's, Dorbisch-Bowley's, Marshall-Edgeworth and Fisher's ideal index numbers, Test of Consistency: Time Reversal Test and Factor Reversal Test.
	4 th week	18-03-2024 23-03-2024	3	Unit – V : Elementary Probability Distributions
	5 th week	25-03-2024 30-03-2024	4	25 th March, Holi 29 th March, Good Friday Probability Distributions: ◆ Discrete Probability Distribution : Binomial, Poisson (Properties and applications only, no derivations are expected)
April	1 st week	01-04-2024 06-04-2024	3	Continuous Probability Distribution : Normal Distribution. (Properties and applications only, no derivations are expected)
	2 nd week	08-04-2024	4	9 th April, Gudi Padwa

		13-04-2024		Coefficient of Correlation and Regression Coefficients, Finding the equations of Regression lines by method of Least Squares. 11 th April, Ramzan Eid
	3 rd week	15-04-2024 20-04-2024	2	17 th April, Ram Navmi
	4 th week	22-04-2024 27-04-2024	4	Time Series : Concepts and Components of a Time Series. Representation of trend by Freehand Curve Method, Estimation of Trend using Moving Average Method and Least Squares Method
	5 th week	29-04-2024 30-04-2024		

Eknath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : Vikas Mahajan	Faculty	Course : Commerce
Department : Commerce	Commerce	Subject: Foundation Course

Class : F.YB.COM SEM : II

Month

Month	Week	Dates of the week	No of the lectures	Topic
November	4 th week	28-11-2023 30-11-2023	01	Re-opening of College Revision of Semester- I
December	1 st week	01-12-2023 02-12-2023	03	Exams of 1 st year students .
	2 nd week	04-12-2023 09-12-2023		Exams of 1 st year students
	3 rd week	11-12-2023 16-12-2023	02	Unit- 1 GLOBALIZATION AND INDIAN SOCIETY Concept of Liberalization, Concept of Privatization, Concept of Globalization
	4 th week	18-12-2023 23-12-2023	03	Growth of Information Technology and Communication, Impact of IT and Communication, Impact of Globalization on Industry
	5 th week	25-12-2023 30-12-2023		Christmas Vacation
January	1 st week	02-01-2024 06-01-2024	02	Cultural activities from 4 th Jan, 2024 to 13 th Jan, 2024 Effect of Globalization on Employment, Causes and Impact of Migration
	2 nd week	08-01-2024 13-01-2024	02	Cultural and sports activities Effect of Globalization on Agriculture, Growth of Corporate Farming

	3 rd week	15-01-2024 20-01-2024	02	15 th January, Makar Sankranti 20 th January, Annual Sports Day Unit- 2 HUMAN RIGHTS Introduction, Concept of Human Rights
	4 th week	22-01-2024 27-01-2024	01	22 th January, Lord Shri Ram Mandir Pran Pratistha 24 th January, Distribution of Regular & ATKT Marksheets 26 th January, Republic Day Celebration The Universal Declaration of Human Rights
	5 th week	29-01-2024 31-01-2024	03	The Universal Declaration of Human Rights Human Rights Constituents to Fundamental Rights
February	1 st week	01-02-2024 03-02-2024	03	Unit- 3 ECOLOGY Concept of Ecology and Environment, Meaning and definition of ecology, Scope and principles of ecology, Meaning, definition and components of Environment
	2 nd week	05-02-2024 10-02-2024	03	6 th February, Form filling of Regular & ATKT exams 10 th February, Prize distribution (Tentative) Ecosystems, Structure (components) and functions of eco systems, Food chains and food webs and ecological pyramids
	3 rd week	12-02-2024 17-02-2024	03	Environmental degradation, Forms of environmental degradation, Causes of environmental degradation, Impact of environmental degradation on human life
	4 th week	19-02-2024 24-02-2024	03	19 th February, Shivaji Jayanti Sustainable development, Concept of sustainable development, Components of sustainable development
	5 th week	26-02-2024 29-02-2024	02	Sustainable development, Concept of sustainable development, Components of sustainable development
March	1 st week	01-03-2024 02-03-2024	01	Unit- 4 UNDERSTANDING STRESS AND CONFLICT Introduction, Definition and meaning of Stress
	2 nd week	04-03-2024 09-03-2024	03	8 th March, Mahashivratri Body and stress, Stress and General Adaptation Syndrome, Causes of stress and conflict in individuals and society
	3 rd week	11-03-2024 16-03-2024	03	Agents of socialization, Significance of Ethics, Values, and Prejudices in developing the

				individual
	4 th week	18-03-2024 23-03-2024	03	Role of prejudices and stereotypes in developing of the individual
	5 th week	25-03-2024 30-03-2024	02	25 th March, Holi 29 th March, Good Friday Aggression and Violence as the public expression of conflicts in Society
April	1 st week	01-04-2024 06-04-2024	03	Unit- 5 MANAGING STRESS AND CONFLICT IN CONTEMPORARY SOCIETY Objectives, Conflict, Conflict Management Mechanism
	2 nd week	08-04-2024 13-04-2024	02	9 th April, Gudi Padwa 11 th April, Ramzan Eid Stress management coping techniques
	3 rd week	15-04-2024 20-04-2024	03	17 th April, Ram Navmi Maslow's theory of self actualization
	4 th week	22-04-2024 27-04-2024	03	Efforts towards building Peace and Harmony in society
	5 th week	29-04-2024 30-04-2024		Revision of modules



EKNATH B. MADHAVI SENIOR COLLEGE OF ARTS, COMMERCE & SCIENCE

Teaching Plan

Academic Year: 2022-23

Name of the Teacher : Neetu Methwani	Faculty	Course : EVS
Department : Commerce	Commerce	F.Y.BCOM – SEM II

Class : F.Y.BCOM – SEM II

Month

Month	Week	Dates	Days	Activities
November	2 st week	7-11-2022 12-11-2022	03	7-11-2022 Re-reopening of college Map Filling of World (Environmentally Significant Features)
	3 rd week	14-11-2022 19-11-2022	03	18-11-22 T.Y.B.Com V Sem exam Map Filling of World (Environmentally Significant Features) Revision of modules
	4 rd Week	21-11-2022 26-11-2022		23-11-2022 – 01-12-2022 Regular Sem-I
	5 th week	28-11-2022 30-11-2022		23-11-2022 – 01-12-2022 Regular Sem-I
December	1 st week	1-12-2022 3-12-2022	01	23-11-2022 – 01-12-2022 Regular Sem-I Unit- 1 Solid Waste Management For Sustainable Classification of Solid Waste- Types and sources of Solid Waste
	2 st week	5-12-2022 10-12-2022	04	Effects of Solid Waste- Pollution, Health Hazards, Environmental Impacts.
	3 rd week	12-12-2022 17-12-2022	04	Solid Waste Management in Mumbai, Schemes and Initiatives run by the MCGM,
	4 rd Week	19-12-2022	02	cultural activities

		24-12-2022		Role of Citizens in Waste Management in Mumbai
	5 th week	26-12-2022 31-12-2022		christmas activities
January	1 st week	2-1-2023 7-1-2023	03	Unit- 2 Agriculture And Industrial Development Environmental Problems Associated With Agriculture:
	2 st week	9-1-2023 14-1-2023	03	Loss of Productivity, Land Degradation and Desertification • Food Supply & Security ii) Uneven Food Production- Hunger, Malnutrition and Food Security iii) Sustainable Agricultural Practices
	3 rd week	16-1-2023 21-1-2023	02	Environmental Problems Associated with Industries: • Pollution, Global warming,
	4 rd Week	23-1-2023 28-1-2023	03	Environmental Problems Associated with Industries: Ozone layer depletion & Acid rain January 26 Republic Day
	5 th week	30-1-2023 31-1-2023	03	Sustainable Industrial Practices: • Green Business • Green Consumerism and • Corporate Social Responsibility
February	1 st week	1-2-2023 4-2-2023	03	Unit- 3 Environment And Tourism I) Tourism: Meaning, Nature, Scope and Importance
	2 st week	6-2-2023 11-2-2023	04	II) Typology of Tourism III) Ecotourism IV) Tourism Potentials in India and Challenges Before India
	3 rd week	13-2-2023 18-2-2023	03	18 TH feb Mahashivratri Consequences of Tourism: Positive and Negative Impacts on Economy, Culture and Environment
	4 rd Week	20-2-2023 25-2-2023	04	19 th Feb shivaji Jayanti Unit- 4 Environmental Movements And Management

				i) Environmental Movements in India: • Save Narmada Movement, • Chipko Movement,
	5 th week	27-2-2023 28-2-2023	03	Environmental Movements in India: • Appiko Movement, • Save Western Ghat and • Save Jaitapur
March	1 st week	1-3-2023 4-3-2023	02	01-03-23 Annual Day function Environmental Management: • Concept, Need and Relevance, • Concept of ISO 14000 and 16000,
	2 nd week	6-3-2023 11-3-2023	04	8 th March Holi Carbon Bank and Carbon Credit, • Environmental Impact Assessment (EIA), • Environment Protection Act
	3 rd week	13-3-2023 18-3-2023	03	15 th March- 23 rd March sem-I atkt exam Unit- 5 Map Filling i) Mumbai Map ii) Konkan Map
	4 rd Week	20-3-2023 25-3-2023	03	22 th March Gudi Padwa 15 th March- 23 rd march F.Y.Bcom sem-I atkt exam 24 th March -1 st April Sem-III atkt exam i) Mumbai Map ii) Konkan Map
	5 th week	27-3-2023 31-3-2023	03	30 th March Ram Navami 24 th March -1 st April Sem-III atkt exam Revision of modules
April	1 st week	01-04-23		T.Y. Bcom. Farewell Function 24 th March -1 st April Sem-III atkt exam
	2 nd week	3-4-2023 8-4-2023		3 rd April Prize Distribution function 4 th April Mahavir Jayanti 5 th April onwards T.Y.B.Com VI Sem exam 7 th April Good Friday 08-04-2023 – 21-04-2023 Regular & ATKT SEM-II Exam

Eknath B Madhavi Senior College, Dombivli

Teaching Plan

Academic Year: 2023-24

Name of the Teacher : KISHOR DHANDE	Faculty	Course : Commerce
Department : COMMERCE		

Class : F.Y.B.COM

SUBJECT : B.C.

Month	Week	Dates of the week	No of the lectures	Topic
November	4 th week	28-11-2023 30-11-2023	2	Re-opening of College Revision: All Units
December	1 st week	01-12-2023 02-12-2023		Exams of 1 st year students
	2 nd week	04-12-2023 09-12-2023		Exams of 1 st year students
	3 rd week	11-12-2023 16-12-2023	4	Presentation Skills Presentations: 4 Principles of Effective Presentation Effective use of OHP Effective use of Transparencies How to make a Power-Point Presentation
	4 th week	18-12-2023 23-12-2023	4	Group Communication Interviews:Group Discussion Preparing for an Interview, Types of Interviews – Selection, Appraisal, Grievance, Exit
	5 th week	25-12-2023 30-12-2023		Christmas Vacation
January	1 st week	02-01-2024 06-01-2024	4	Cultural activities from 4 th Jan, 2024 to 13 th Jan, 2024 Meetings:Need and Importance of Meetings, Conduct of Meeting and Group Dynamics Role of the Chairperson, Role of the Participants, Drafting of Notice, Agenda and Resolutions Conference:Meaning
	2 nd week	08-01-2024 13-01-2024	4	Cultural and sports activities Importance of Conference Organizing a Conference Modern Methods: Video and Tele – Conferencing

	3 rd week	15-01-2024 20-01-2024	4	15 th January, Makar Sankranti Public Relations: Meaning, Functions of PR Department, External and Internal Measures of PR 20 th January, Annual Sports Day
	4 th week	22-01-2024 27-01-2024	2	22 th January, Lord Shri Ram Mandir Pran Pratistha 24 th January, Distribution of Regular & ATKT Marksheets 26 th January, Republic Day Celebration Business Correspondence Trade Letters: Order, Credit and Status Enquiry, Collection
	5 th week	29-01-2024 31-01-2024	4	Letters of Inquiry, Letters of Complaints, Claims, Adjustments Sales Letters, promotional leaflets and fliers Consumer Grievance Letters, Letters under Right to Information (RTI) Act
February	1 st week	01-02-2024 03-02-2024	4	Language and Writing Skills Reports: Parts, Types, Feasibility Reports, Investigative Reports
	2 nd week	05-02-2024 10-02-2024	4	6 th February, Form filling of Regular & ATKT exams Reports: CONTINUED 10 th February, Prize distribution (Tentative)
	3 rd week	12-02-2024 17-02-2024	4	Summarisation: Identification of main and supporting/sub points Presenting these in a cohesive manner
	4 th week	19-02-2024 24-02-2024	4	19 th February, Shivaji Jayanti REVISION: Presentation Skills
	5 th week	26-02-2024 29-02-2024	2	REVISION: Presentation Skills
March	1 st week	01-03-2024 02-03-2024	2	REVISION: Business Correspondence
	2 nd week	04-03-2024 09-03-2024	4	8 th March, Mahashivratri REVISION: Presentation Skills
	3 rd week	11-03-2024 16-03-2024	4	REVISION: Language and Writing Skills
	4 th week	18-03-2024 23-03-2024	4	REVISION: Presentation Skills
	5 th week	25-03-2024	4	25 th March, Holi 29 th March, Good Friday

		30-03-2024		REVISION: ALL UNITS
April	1 st week	01-04-2024 06-04-2024		EXAM FYBCOM
	2 nd week	08-04-2024 13-04-2024		9 th April, Gudi Padwa 11 th April, Ramzan Eid EXAM FYBCOM
	3 rd week	15-04-2024 20-04-2024		17 th April, Ram Navmi PAPER ASSESSMENT
	4 th week	22-04-2024 27-04-2024		PAPER ASSESSMENT
	5 th week	29-04-2024 30-04-2024		RESULT